

Informal learning means knowledge that is acquired out of the educational system. The aim of this questionnaire is to help you realise the knowledge and abilities that you acquired informally. Filling the questionnaire is voluntary, data will not be transmitted to a third party.

1. General information

Surname:..... First name:..... Year of birth.....

Place of residence:

City yes no I live alone yes no

Village yes no I live with my family yes no

Town yes no

2. Qualification/Profession

Highest level of education

Highest level of professional qualification

academic degree/doctorate

workman/trainee

university/college

master's exam

GCSE

I am on a vocational

primary school

course

primary school.....classes

I have no profession

uneducated

I am a/an.....

I am a member of the following associations/teams/professional college

Name

Since

.....

.....

.....

.....

.....

.....

My tasks in the association (chairman, minutes secretary, booking clerk etc.) or other duties:

no

yes

These are:.....

Professional fields I would be able to use my knowledge acquired in these associations

are:.....

.....

Literature I read

prose

novels

short stories

crime stories

sci-fi

studies on

professional books on.....

other.....

Films I watch

feature films

documentaries.....

others

Media I prefer

newspapers periodicals radio television

Professional fields I would be able to use my knowledge acquired while using the media are:

.....

I have a computer yes no

If 'yes', I use my computer mainly for

playing games watching DVDs/listening to music

writing and counting creative work

I use the Internet yes no

If 'yes', I use the Internet for

getting information searching keeping touch (e.g. XING, Facebook)

other:.....

I can repair my computer yes no

I have my own website yes no

Professional fields I would be able to use my knowledge acquired while using the computer/Internet are:

.....
.....

Other important things in the area of leisure activities and the media:

.....
.....
.....

4. Course certificates and certificates acknowledged by the state

I own the following certificates

driving licence class/category driving practice yes no

certificates of operating a machine (e.g. chainsaw,trolley) please specify:

.....

group leader's card certificate of computer skills

instructor's licence (class/degree/field)

.....

medical pass certificate of providing first aid certificate of basic nursing

other qualifications/ certificates (please specify) (e.g.)

.....
.....
.....

further trainings

.....

.....

.....

I could use the knowledge acquired in this way in the following professional fields:.....

5. Voluntary / Elected functions / Social service

I am the member of a council/committee/work team no yes

name it: function:

name it: function:

I do voluntary work (without payment) as:

.....

.....

I am socially committed: yes no

I look after my relatives

I help the elderly voluntarily (e.g. escorting, reading out, doing the shopping)

I babysit voluntarily

Other:

I could use the knowledge acquired there in the following fields:.....

6. What else I can do well!!

- cooking gardening handcraft working with and breeding big domestic animals (cows, horses, sheep etc.)
- looking after small domestic animals DIY controlling/organising running a farm repairing machines (car, motorcycle, bicycle etc.)
- Others:

I could use the knowledge acquired in this way in the following professional fields:.....

7. Languages

I can understand and speak the following languages:

I use the language during the following activities:

- | | | |
|-------|---|-------|
| | level: <input type="checkbox"/> very good <input type="checkbox"/> good <input type="checkbox"/> school level | |
| | level: <input type="checkbox"/> very good <input type="checkbox"/> good <input type="checkbox"/> school level | |
| | level: <input type="checkbox"/> very good <input type="checkbox"/> good <input type="checkbox"/> school level | |

- Do you have any foreign acquaintances/friends/colleagues/neighbours?* yes no
- Can you make yourself understood easily with them? yes no
- Have you ever had a holiday abroad? yes no

I could use the knowledge acquired in this way in the following professional field:.....

8. We would like you to assess yourself. Please add points to these statements. "5" means very good/yes and "1" means very bad/no.

- | | |
|-------------------------------------|--------------------------------|
| I am able to organise | I am service-oriented |
| I am communicative | I am creative |
| I can work well in a group | I am good with hands |

Fragebogen Informell erworbene Kenntnisse und Fähigkeiten

I am able to control	My thinking is logical
I am curious and open-minded	I always recognise the consequences of my actions
I am helpful	I can use modern technologies well (e.g. mobile phone)

I could use these social competences in the following professional fields:.....

Work

Which type of work is the closest to you?

manual work outdoors manual work indoors mental work (e.g. in an office) management (e.g. controlling)

How do you like working?

alone in a group

Do you always follow your superior's instructions during working?

yes,always often,depending on the instruction no,I have my own working style

Which is the most important for you in a job?

the payment the working condition and the atmosphere the management of the company the result of your work acknowledgement

9. Personal remarks that are important for me

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